

Victims of Crime NT
Annual General Meeting Minutes
 Venue: Level 2, 71 Smith Street, Darwin
 Date: 15 October, 2019
 Time: 5pm



Agenda Item	Discussion
1. Meeting Open	<p>Meeting opened at 5.15pm</p> <p>1.1 Present: Jill Huck, Michael Myers, Ken Cohalan, David Proctor, Ros Chenowith, Samoane Regattieri, Melinda Fleming, Helen Egan, Alia Intably, Bonnie Hammerschmidt. Via phone: Rene Laan, Sharyn Innes</p> <p>1.2 Apologies: Deborah Cass, Kwame Selormy, Diana Pereira</p>
2. 2018 Annual General Meeting minutes	<p>Minutes from AGM 16th October 2018 are confirmed as accepted.</p> <p>Moved: Michael Myers Seconded: Samoane Regattieri Carried: Unanimously</p>
3. Chairpersons report	<p>Presented by Jill Huck:</p> <ul style="list-style-type: none"> • Last year was a big year for VoCNT. There was change, expansion, staffing changes, new programs, renegotiated funding agreements, governance review and a wider look at financial systems. All MC members subsequently did an exceptional amount of work. • Chair expressed appreciation for all MC and their participation and good-natured contribution in 2018/2019 • Chair thanked staff for their efforts • Crime, particularly youth crime, continues to be an issue in NT so it is important symbolically and practically that VoCNT is dedicated to meeting the needs of victims of crime • Thanks to funding bodies for support and assistance during this productive period. <p>Chairpersons report accepted.</p> <p>Moved: Mick Myers Seconded: Samoane Regattieri Carried: Unanimously</p>
4. CEO report	<p>Presented by Melinda Fleming:</p> <ul style="list-style-type: none"> • Annual report has an updated format, and report presented as tabled therein • Period of change for the organisation since joining VoCNT and Management Committee members have been instrumental in building and implementing strategy. • VoCNT role in listening and responding to victim needs is vital to ensure services are purposefully designed. The organisation is well positioned to review and enhance current programs for the future. • Thank you to the board, staff and stakeholders for their patience and warm welcome as Mel settled in.

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	<p>CEO report accepted. Moved: Mick Myers Seconded: Sharyn Innes Carried: Unanimously</p>																																								
5. Tabling of audited Financial Statement of the Associations Accounts and the Auditors report	<p>Samoane presented statements as prepared by Lowry's Accountants. Prepared in accordance with Australian Accounting Standards and compliant with the requirements of the ACNC. Trish James is to be congratulated for her work in managing VoCNT finances, along with Mel Fleming in guiding the formation of the Finance Sub Committee. Financial Statements and Auditor's report accepted Moved: Samoane Regattieri Seconded: Alia Intably Carried: Unanimously</p>																																								
6. Election of Committee members 2019	<p>Nominations read by Melinda Fleming as returning officer:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">NAME</th> <th style="text-align: center;">POSITION</th> <th style="text-align: center;">NOMINATED BY</th> <th style="text-align: center;">SECONDED BY</th> <th style="text-align: center;">NOMINATION DATED</th> </tr> </thead> <tbody> <tr> <td>Deborah Cass</td> <td>Chair</td> <td>Jill Huck</td> <td>Deborah Cass</td> <td>8/10/19</td> </tr> <tr> <td>Jill Huck</td> <td>Vice Chair</td> <td>Deborah Cass</td> <td>Jill Huck</td> <td>22/9/19</td> </tr> <tr> <td>Michael Myers</td> <td>Public Officer</td> <td>Jill Huck</td> <td>Deborah Cass</td> <td>6/10/19</td> </tr> <tr> <td>Samoane Regattieri</td> <td>Treasurer</td> <td>Jill Huck</td> <td>Deborah Cass</td> <td>8/10/19</td> </tr> <tr> <td>Alia Intably</td> <td>Member</td> <td>Samoane Regattieri</td> <td>Jill Huck</td> <td>5/10/19</td> </tr> <tr> <td>Helen Egan</td> <td>Member</td> <td>Jill Huck</td> <td>Deborah Cass</td> <td>4/10/19</td> </tr> <tr> <td>Kwame Selormey</td> <td>Member</td> <td>Jill Huck</td> <td>Kwame Selormey</td> <td>8/10/19</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • There being no other nominations, the above were declared appointed in the respective roles • Two representative roles exist on the board: <ul style="list-style-type: none"> ○ David Proctor is appointed by the Police Commissioner as the NT Police rep 	NAME	POSITION	NOMINATED BY	SECONDED BY	NOMINATION DATED	Deborah Cass	Chair	Jill Huck	Deborah Cass	8/10/19	Jill Huck	Vice Chair	Deborah Cass	Jill Huck	22/9/19	Michael Myers	Public Officer	Jill Huck	Deborah Cass	6/10/19	Samoane Regattieri	Treasurer	Jill Huck	Deborah Cass	8/10/19	Alia Intably	Member	Samoane Regattieri	Jill Huck	5/10/19	Helen Egan	Member	Jill Huck	Deborah Cass	4/10/19	Kwame Selormey	Member	Jill Huck	Kwame Selormey	8/10/19
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	<ul style="list-style-type: none"> ○ Deborah Cass is appointed as the Correctional Services rep, noting that Deb is also a financial member in her own right ● Secretary role – note as per Constitution the CEO as ex officio can be appointed to this role by the board ● As Deborah Cass, our newly elected Chair is an apology tonight, Melinda Fleming handed over to Jill Huck, Vice Chair to preside over the remaining meeting items.
7. Appointment of the auditor 2019	<ul style="list-style-type: none"> ● Recommendation is made by Finance Sub Committee to explore the appointment of an alternate auditor ● Quotes are in progress and will be presented at November board meeting for decision.
8. Special Resolution	<p>Constitutional amendments have been worked through for last 18 months. Jill Huck outlined the amendments and the process of review/change, including:</p> <ul style="list-style-type: none"> ● updated and contemporised language ● revised objectives now cover new programs ● refreshed vision, mission and values statements <p>All members have received a marked-up version copy, and a proposed copy. That the proposed amendments to the Victims of Crime NT Inc. Constitution be adopted Moved: Samoane Regattieri Seconded: Alia Intably No of votes required: 6 No of votes recorded For: 7 Against: 0 Special Resolution passed</p>
9. General Business	<p>Ken Cohalan expressed congratulations for the presentation of the Annual Report document, and gave positive feedback on most recent newsletter. He noted that the Patron was omitted in the Annual Report. Commander David Proctor provided a Patron update: Michael Murphy (acting Commissioner of Police) is the current patron. A new announcement will be made in the coming weeks</p>
10. Meeting close	5.55pm

 Deborah Cass Date
Chair